



Pacific Heritage Academy
1755 W 1100 N
Salt Lake City, UT 84116

Substitute Teacher Job Position

Organization:

Located in Salt Lake City, Utah, Pacific Heritage Academy is a tuition-free, public school serving approximately 400 students in grades K-8. We follow the EL Education (formerly Expeditionary Learning) model, a research-substantiated model for school reform. At Pacific Heritage Academy, we use the power of education, the endurance of language and culture, and the virtue of relationships and community to help young people on voyages of discovery.

Through thoughtful inquiry, challenging curricula, rigorous requirements, and compassionate service students learn who they are and what they can become. We create learning experiences and students find their past to better see their future.

We invite potential candidates for this position to learn more about Pacific Heritage Academy by exploring our website, www.phlearning.org

Job Summary: Looking for an energetic and motivated substitute teacher to work with students at all levels from Kindergarten to Middle School.

Summary of Roles and Responsibilities:

- Follow regular teacher's lesson plans in a way that ensures consistency and optimal learning, and that encourages students to participate
- Assign classwork and homework as necessary, according to lesson plans
- Modify teaching styles to fit the learning styles of various students
- Maintain a well-managed classroom and positive learning environment
- Supervise students out of class such as in the hallways and in the cafeteria
- Create lesson plans, grade classwork, homework and tests and attend student-led conferences (only for long term subs)

Minimum Qualifications Required to Perform Essential Job Functions:

- Bachelor's degree (or some college)
- Strong command of English language
- Above-average competency in at least two subject areas (such as math and social studies); overall average competency in most or all subjects
- Ability to remember many names
- Pass background check

- Flexible, friendly and good at establishing quick rapport with students
- Setting the proper tone from the beginning for classroom management

Physical Requirements:

- Must be able to use a variety of equipment and classroom tools such as computers, copiers and equipment for children, etc. Must be able to exert a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Due to amount of time spent standing and/or walking, physical requirements are consistent with those for Light Work.

To apply:

Submit resume and cover letter to: <mailto:admin@phlearning.org>